
MINUTES OF WOODLAND HILLS HOMEOWNERS' ASSOCIATION

Board of Directors' Meeting of June 27 2016

Approved XXXX, 2016

At 7:00 PM, the regular business meeting convened and was called to order by Leesa Willis. Present were Pam Sonnevile, Richard Reise, Judy Sudholt and Zeno Lantos. Also present was Heather Barnes (Property Manager).

The meeting was held in the Media Center, Watkins Mill Elementary School, 19001 Watkins Mill Road, Montgomery Village, Maryland 20886.

Homeowner Open Forum

No comments.

Minutes of May 2016 Meeting

Zeno Lantos moved to approve minutes of May 2016 meeting; Pam Sonnevile seconded; motion carried.

Treasurer's Report

Pam Sonnevile reported that as of May 31, 2016, there is \$92,911.96 in the operating accounts and \$589,420.01 in Reserves.

Pam Sonnevile moved and Zeno Lantos seconded a motion to add Joselyn Wells of Community Associations, Inc., as a signer to the following accounts: Capital One checking, Wells Fargo operating savings, Capital One CD, Wells Fargo Reserve savings, United CD and Citibank Reserve Savings.

Management Report

Ms. Barnes presented bids for concrete and asphalt work to be completed in the community this fall. Discussion ensued.

Architectural Committee

Nothing to report at this time.

Community Affairs and Communication Committees

Leesa reported that the community enjoyed another successful Pool Opening Event with hotdogs, snacks, drinks and cookies for all. The Wildlife Habitat Group hosted another education booth, giving away native plants, literature and bird feeders.

Leesa submitted receipts for pool expenses in the amount of \$46.75; Zeno Lantos moved to approve; Pam Sonneville seconded; motion carried.

Grounds

Pam Sonneville reported:

1. Met with Toni Bailey, Potomac Alliance, for approval for a second grant of \$500 from the organization. We looked at the area beside 1535 Tanyard Hill Road which will get perennials planted in the fall. Haven't heard back, but I feel confident that they'll approve again. She likes what has been done so far.
2. Need approval for Mead for a day of pruning (\$2,240).
3. Need approval for the Yankee Clippers up to 10 hrs. at \$70 per hr. (\$700).
4. Receipts totaling \$129.02:
 - Second Chance Wildlife, 5/1/16, \$7 (native plant)
 - #12 MGNV Booth, 5/14/16, \$18 (native plants)
 - The Home Depot, 5/24/16, \$3.50 (topsoil to replace soil taken for plants given at Memorial Day Event at pool)
 - United Electric Supply, 5/31/16, \$29.26 (two 175 W lights for Monument Sign illumination)
 - N&S Rentals, 6/7/16, \$10.59 (rope to secure redbud at top of Travis)
 - Good Earth Garden, \$14.59 (cedar mulch and three annual flowers for garden near pool)
 - The Home Depot, \$24.69 (chain and padlock to replace vandalized rope and perennial for garden near pool)
 - City of Gaithersburg, \$5.50, 6/17/16 (one tree removal permit)
 - N&S Rentals, \$15.89, 6/22/16 (one saw blade for pole pruner)

Zeno Lantos moved to approve \$2,240 to Mead for a day of pruning, up to \$700 for services of Yankee Clippers and reimbursement of Grounds expenses in the amount of \$129.02; Richard Reise seconded; motion carried.

Next Meeting and Adjournment

The next meeting will be held July 25, 2016, beginning at 7 PM in the Media Center, Watkins Mill Elementary School, 19001 Watkins Mill Road, Montgomery Village, Maryland 20886.

July moved to adjourn and the meeting ended at 8:55 PM.

Respectfully submitted,
June 29, 2016
by Leesa Willis, president

