

MINUTES OF WOODLAND HILLS HOMEOWNERS' ASSOCIATION

Board of Directors' Meeting of March 28, 2016

Approved XXXXX, 2016

At 7:00 PM, the regular business meeting convened and was called to order by Leesa Willis. Present were Pam Sonneville and Zeno Lantos. Also present was Peggy Toland (Property Manager).

The meeting was held in the Media Center, Watkins Mill Elementary School, 19001 Watkins Mill Road, Montgomery Village, Maryland 20886.

Homeowner Open Forum

No comments.

Minutes of February 2016 Meeting

Zeno Lantos moved to approve February 2016 meeting minutes; Pam Sonneville seconded; motion carried.

Treasurer's Report

Pam Sonneville reported that as of February 29, 2016, operating funds totaled \$88,739.51 and Reserve funds totaled \$573,833.16.

Management Report

Peggy Toland reported that she walked the community to assess needed concrete and asphalt repairs along with a civil engineer. Both agreed that some areas need to be milled and replaced rather than sealcoated. Bid specs will be revised and bid revisions requested.

Peggy also reported on the condition of the Tanyard tot lot and the need for replacement equipment. Discussion ensued.

Peggy also recommended replacement of the large circuit box at the pool rather than incurring the larger cost of consolidating the two and replacing.

Community Affairs and Communications Committees

Nothing to report at this time.

Neighborhood Watch

Nothing to report at this time.

Architectural Committee

Nothing to report at this time.

Grounds

Pam Sonneville reported:

David Rogner (ecological restoration) came out twice so far this year to help with the removal of invasives. NOTE: He was approved for 65 hrs. in 2015. Used 16 total. A total of 49 hrs. remains going into 2016. Approved an additional 20 hrs. at the February mtg.—Total of 69 hrs.

Need approval for North to grind out a stump and remove snag between 1345 and 1349 Carlsbad (\$200).

Need approval to buy up to \$300 worth of native plants. Doubt if I'll use it, because we'll get most from Stadler. This is just in case I see something worth buying.

Need approval for Mead for the following (\$2,300):

3 Austrian pines (near doggie station on Tanyard Hill) – Mead sprayed last year but noticed some yellowing on the bottom of one Austrian pine so suggested that they be sprayed again this year. There are a total of 3 sprays to cover the entire incubation period of the fungus--\$125 per pine for a total of \$375.

1 ash beside 1101 Wildpark—going down the steps toward Tanyard Hill—treating for emerald ash borer--\$150 for an injection which is every other year.

9 pin oaks (downhill side of Travis)—spraying for bacterial leaf scorch--\$200 per tree for a total of \$1,800. They may need to be sprayed again next year also. Steve from Mead said that he has noticed that after several years of spraying that they might not need to be done again.

Receipts totaling \$50.50 for the following:

-City of Gaithersburg Tree Permits, 3/4/16, \$27.50

-City of Gaithersburg Tree Permits, 3/18/16, \$16.50

-Dollar Tree Stores, 11/29/15, \$6.50 (ammonia for cleaning top of mailboxes and holiday decorations)

Community cleanup and removal of invasives will be held on April 16 and 17. Flyer will be posted on the listserv.

Zeno Lantos moved to approve the itemized costs listed above; Pam Sonneville seconded; motion carried.

Next Meeting and Adjournment

The next meeting will be held April 25 at 7 PM in the Media Center, Watkins Mill Elementary School,, 19001 Watkins Mill Road, Montgomery Village, Maryland 20886.

Leesa asked if there was any objection to moving to Executive Session. There was none and the business meeting was adjourned at 7:55 PM.

Respectfully submitted,
April 1, 2016
by Leesa Willis, president

A handwritten signature in cursive script, appearing to read "Leesa Willis", written over a horizontal line.