

WOODLAND HILLS HOMEOWNERS ASSOCIATION, INC.
c/o Community Associations, Inc.
15742 Crabbs Branch Way, Derwood, MD 20855
Phone: (301) 258-7711 Fax: (301) 301-258-8362

RESPONSE FORM

Please use this form to respond to the enclosed Inspection Report regarding your Woodland Hills home. A response to your inquiry will be made as promptly as possible.

RETURN TO:
Community Associations, Inc., 15742 Crabbs Branch Way, Derwood, MD 20855

THANK YOU FOR YOUR COOPERATION!

Please check where appropriate:

_____ I have already corrected the repair/maintenance item(s). Date of correction: _____

_____ I will correct the repair/maintenance item(s) within 60 days.

_____ I cannot correct the repair/maintenance item(s) within 60 days for the following reason(s):

I will correct the repair/maintenance item(s) by _____.
(date)

_____ The repair/maintenance item(s) doesnot pertain to my home.

_____ The repair/maintenance item(s) pertain(s) to _____

_____ I would like to appeal the repair/maintenance item(s) to the Board of Directors. Please contact me with the scheduled date that I may appear before the Board of Directors.

COMMENTS: _____

PLEASE LIST YOUR ADDRESS BELOW AND RETURN TO THE ABOVE ADDRESS.

NAME: _____ Telephone—Home: _____

Telephone—Work: _____

E-mail address: _____

ADDRESS [of unit cited with repair/maintenance]: _____

MAILING ADDRESS (if different): _____

FOR BOARD USE ONLY

A hearing with the Board has been scheduled for: _____

An extension has been granted until: _____

THANK YOU FOR YOUR COOPERATION!